Detailed Course Scheme BBA LL.B.

(Five years integrated Law Programme)

Semester IV (2023-2028)

DOC202407080063



RNB GLOBAL UNIVERSITY

RNB Global City, Ganganagar Road, Bikaner, Rajasthan 334601

OVERVIEW

RNB Global University follows Semester System along with Choice Based Credit System as per latest guidelines of University Grants Commission (UGC). Accordingly, each academic year is divided into two semesters, **Odd (July-December) and Even (January-June)**. Also, the university follows a system of continuous evaluation along with regular updating in course curricula and teaching pedagogy.

The curriculum for BBA LL.B. program for Even (January-June) Semester, 2025 along with Examination pattern is as follows:

Semester -IV

S. No.	Course Code	Course Name	L	Т	P	Credits
1.	16005300	Family Law- II	4	1	0	5
2.	16005401	Constitutional Law-II	4	1	0	5
3.	16022200	The Bharatiya Nagarik Suraksha Sanhita, 2023	4	1	0	5
4.	11018900	Management Information Systems	4	1	0	5
5.	11019000	Entrepreneurship	4	1	0	5
6.	16010200	Moot Court Techniques-II	1	0	2	2
7.	16001500	Ability & Skill Enhancement-IV	2	0	0	2
8.	99003300	Workshops/ Seminars/Human Values & Social Service/NCC/NSS	-	- 1	-	1
		Total	23	5	2	30

EVALUATION SCHEME

The evaluation of the BBA LL.B. program would be based on Internal and External Assessments. Internal Assessment would consist of 50% of the marks (50 marks) and external assessment (in form of End Term Exam) would consist of remaining 50% marks (50 marks). Detailed scheme of Internal and External Assessments as follows:

Internal Assessment

Туре	Details	Marks
Mid Term	Two Mid-term Sessional of 15 marks each (15+15)	30
Marks obtained in various Tests, Assignments, Presentations, Quiz, Tutorials, etc.	Average of marks obtained	15
Attendance	75%+ : 5 marks	5
TOTAL	50	

External Assessment

Type	Marks
Theory	50

EVALUATION SCHEME- WORKSHOPS & SEMINARS & NCC/NSS

- 1. NCC/NSS will be completed from Semester I Semester IV. It will be evaluated internally by the institute. The credit for this will be given at the end of Semester.
- 2. The students have to join club/clubs with the active participation in different activities of club. The students would be continuously assessed from Semester-I to Semester-IV and credits and marks would be given after the end of Semester.

1. Vision

Vision of Department of Law is to be established as advanced studies and research and skill-based centre for students and scholars

2. Mission

Mission of Department of Law is to cultivate a scholarly mindset and analytical abilities in students, as well as train them in legal sphere, to reach the profession's daunting needs by providing dynamic knowledge in the field of law.

3. Program Educational Objectives

PEO1-Professional Development: To develop deep knowledge of the field through a flexible, research and industry-oriented curriculum designed to meet the current demand of academia and industry.

PEO2-Core Proficiency: To identify, formulate, comprehend, analyse, design and solve societal and legal problems with hands on experience in various rules and regulations using modern tools to satisfy the needs of society and the business and legal industry.

PEO3- Technical Accomplishments: To acquire techno-economic aptitude and apply the acquired practical skills and broad legal training for better reach. Pursue advanced education, research development, and other innovative and pioneering efforts in the field of law.

4. Program Outcomes (POs)

Law Graduates will be able to:

- **PO1**. **Legal knowledge**: Ability to gain knowledge of law and the application of such knowledge in practice.
- **PO2. Problem analysis**: Explore and explain the substantial & procedural laws in which they are drafted and how students think and understand the legislative setup and apply in problem solving.
- **PO3. Conduct investigations of complex problems**: Use research-based knowledge and research methodologies to obtain reliable outcomes and develop legal research skills & legal reasoning and apply it during programme & in legal practice.
- **PO4. The lawyer and society**: Interpret and analyse the legal and social problems and work towards finding solutions to the problems by application of laws and regulations.
- **PO5.** Effective written and drafting skills: Inculcate values of Rights and Duties and conceptual clarity and transfer these values to real life through drafting of legal and judicial process for promoting community welfare by way of effecting drafting skills.
- **PO6. Professional Ethics**: Apply principles of professional ethics of legal profession.
- PO7. Professional and argumentive skills: Understand the impact of professional, legal solutions in societal and environmental contexts and demonstrate the knowledge of and need for sustainable development by way of professional skills.
- **PO8. Communication**: Communicate effectively with the legal community. Ability to learn the art of communicating and demonstrating their oral advocacy skills. Projecting the facts in a way suitable to the client and power to convince on legal reasoning forms the essence of communication in courts of law.
- **PO9. Self-employability**: Provide a platform of self-employability by developing professional skills in legal and other industry.
- **PO10. Life-long learning**: Recognize the need for and ability to engage in independent and life-long learning in the broader concepts and then practical application in context of societal and legal changes.

5. Program Specific Outcomes (PSOs)

Upon completion of the BBA LLB Programme, the graduate will be able to

PSO1: To demonstrate knowledge and understanding of substantive & procedural laws including legislations and connected rules and regulations.

PSO2: To equip skills required to deal with a fast-changing business environment and legal arena.

PSO3: To acquaint with technological developments and to make suitable changes in the field of law and legal profession.

	9.1 Semester IV
Course	Course outcomes: - After completion of these courses students should be able to
16005300 -	CO1: Define about concepts like Succession, Inheritance
Family Law- II	CO2: Compare and Examine personal laws
	CO3: Applying the concept of personal law techniques in solving problems involving persons of different religion
	CO4: Analyse codified and un codified portions of Mohammedan Law and the sources, schools, institutions, succession, maintenance, menace of dowry, etc.
	CO5: Will comprehend codified and uncodified portions of Islamic civil law.
16005401-	CO1: Understand the Concept of 'Executive body.
Constitutional Law-II	CO2: Interpret the procedure of parliament.
Law II	CO3: Identify the duty of state and inter- relationship between center and state.
	CO4: Understand the concept of emergency.
	CO5: Explain the very nature of Union and State Judiciary.
16022200 – The Bharatiya	CO1: Understand the importance of criminal procedure followed by criminal courts.
Nagarik Suraksha Sanhita, 2023	CO2: Explains the procedure from arrest till trials and punishments.
Janinta, 2023	CO3: Classify the legislation which gives practical knowledge to students. It also covers appeals revision etc.
	CO4: Discuss the hierarchy of criminal courts. The system of criminal prosecution in India, who can prosecute, Process to Compel Appearance of Person, Process to Compel Production of Things, right to speedy trial etc.
	CO5: Importance the principles of criminal law.
11018900 -	CO1: Explain the Information Systems used in Business.
Management Information System	CO2: Make use of design, development, and security of Management Information System & its utility.
System	CO3: Classify the ethical and social issues in using information system.
	CO4: Compile the utility of Decision Support System.
	CO5: Prioritise the use and analysis of data and information for decision making.
11019000 – Entrepreneurship	CO1: Define entrepreneurial behavior and its constituents list out the qualities of entrepreneur.CO2: Relate various theories and concepts of entrepreneurship in their working & interpret the various government policies for Start-ups and SME sector.

	 CO3: Make use of entrepreneurial knowledge & process in the economic development. CO4: Discover the obstacles in the way of women entrepreneurship and analyze the feasibility of any business project. CO5: Select an industry for perusing entrepreneurial venture.
16010200 - Moot Court Techniques-II	CO1: Demonstrate the ability to critically analyze legislations and case laws and to learn the techniques of case study, preparation of Memorial, Research on legal cases, Participation in Moot Courts.
	CO2: Develop a knowledge and understanding of the basic principles and policies that comprise the area of law that is the subject matter of the moot competition.
	CO3: Simplify the ethical issues and responsibilities that arise in the practice of law.
	CO4: Take part in the practical training of Court procedures such as the preparation of pleadings and conducting oral submissions in connection with a main hearing, through practical-oriented tasks.
	CO5: Elaborate the importance of engagement in independent and lifelong learning in the broader context of social-legal changes.
16001500 -	CO1: Design the resume and know about different format
Ability & Skill Enhancement-IV	CO2: Know and classify the different types of interviews i.e. Mock Interview, HR Expert Mock Interview, Telephonic Interviews.
	CO3: Examine the Company Specific Research and Presentation.
	CO4: Build conversation skill
	CO5: Find out Industry suitable for internship or job.

9.2 Mapping: Semester - IV

16005300	P01	P02	P03	P04	P05	P06	P07	P08	P09	PO10
CO1	3	2	2	2			2	2	2	3
CO2	2	2	2	2	2	2	2	2	1	3
CO3	3	2		3	2		2	2	2	3
CO4	3	3	2	2	2	3	3	2		3
CO5	2	3		3	2	2		3	3	

16005401	P01	PO2	P03	P04	P05	P06	P07	P08	P09	PO10
CO1	3		2	2				2	2	3
CO2	2		2	2	2	2		2		3
CO3		2		3	2		2	2	2	3
CO4	3	3	2	2	2	3	3	2		3
CO5	3	2	3			2		3		2

16022200	PO1	PO2	P03	PO4	PO5	P06	P07	P08	P09	PO10
CO1	2	3	2	2			2	2		3
CO2	3	2	2	2		2	2	2	3	3
CO3		2	3		2		2	3		3
CO4	2	2	2	2	3	3	2		3	3
CO5	3	3	2	3	3	3	3	3	3	

11018900	P01	PO2	PO3	P04	P05	P06	P07	P08	P09	PO10
CO1	3	3	2	2	1	3	3	3	3	3
CO2	2	3	3	2	3	2	2	3	3	2
CO3	2	2	2	2	3			1	2	3
CO4	2	3	3	2	3				3	3
CO5	3	3	3	3	3		3	3	3	3

11019000	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
CO1	3	2	3	2		3	2	3	3	3
CO2		3			3	3	3	3	3	3
CO3	2	2	3	3	3	2	2	2		3
CO4	3	3	2	3	2	2	2	2	2	3
CO5	3	3	2	3	3	2	3	3	3	3

16010200	P01	P02	P03	PO4	P05	P06	P07	P08	P09	PO10
CO1	3	3	3	3	1	2	2	2	1	2
CO2	1	1	2	1	2	1	3	3	2	3
CO3	3	2	2	2	3	2	1	2	2	1
CO4	2	2	3	2	3	3	3	3	3	3

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16001500	P01	P02	P03	P04	P05	P06	P07	P08	P09	PO10
CO1	3	3	2	3	2	2		3	3	3
CO2	3	3	3	3	3	2		2	2	3
C03	2	2			3	2		1	2	3
CO4	3	3	2	3	2	2		1	2	3
CO5	3	3	3	3	3	2	3	3	2	2

CURRICULUM

Course Name: Family Law-II

Course Code: 16005300

Course Outline

Objective: The objective of the paper is to apprise the students with the laws relating to family matter governing inheritance, succession, partition, with practical approach.

Unit-I: Joint Hindu Family

- a) Mitakshara and Dayabhaga Schools
- b) Concept of joint Hindu family and coparcenary
- c) Formation and Incident under the Coparcenary Property under Dayabhaga and Mitakshara: Ext and Mode of Succession
- d) Karta of Joint Family: Position, Powers and Privileges
- e) Alienation of joint family property
- f) Daughter as a Coparcener Position after 2005
 - 1. Hunoomanpersaud Panday v. Mussumat Babooee Munraj Koonweree (1856) 6 Moore's L.A. 393
 - 2. Commissioner of Income- Tax v. Gomedalli Lakshminarayan, AIR 1935 Bom. 412
 - 3. Moro Vishwanath v. Ganesh Vithal (1873) 10 Bom. 444
 - 4. Muhammad Husain Khan v. Babu Kishva Nandan Sahai, AIR 1937 PC 233
 - 5. C.N. Arunachala Mudaliar v. C.A. Muruganatha Mudaliar, AIR 1953 SC 495
 - 6. Smt. Dipo v. Wassan Singh, AIR 1983 SC 846
 - 7. Commissioner of Wealth-Tax v. Chander Sen, AIR 1986 SC 1753
 - 8. M/s. Nopany Investments (P) Ltd. v. Santokh Singh (HUF),2007 (13) JT 448
 - 9. Mrs. Sujata Sharma v. Shri Manu Gupta 226 (2016) DLT 647
 - 10. Sunil Kumar v. Ram Prakash (1988) 2 SCC 77
 - 11. Dev Kishan v. Ram Kishan, AIR 2002 Raj. 370
 - 12. Balmukand v. Kamla Wati, AIR 1964 SC 1385
 - 13. Guramma Bhratar Chanbasappa Deshmukh v. Mallappa Chanbasappa, AIR 1964 SC 510
 - 14. R. Kuppayee v. Raja Gounder (2004) 1 SCC 295
 - 15. Arvind & Abasaheb Ganesh Kulkarni v. Anna & Dhanpal Parisa Chougule, AIR 1980 SC 645

Unit-II: Partition

- a) Meaning, Division of Right and Division of Property
- b) Persons Entitled to Demand Partition
- c) Partition how Effected: Suit for Partition
- d) Re-opening of Partition; Re-union
- e) Rules relating to division of property
 - 16. A. Raghavamma v. A. Chenchamma, AIR 1964 SC 136
 - 17. Puttrangamma v. M.S. Ranganna, AIR 1968 SC 1018
 - 18. Kakumanu Pedasubhayya v. Kakumanu Akkamma, AIR 1968 SC 1042

Unit-III: Principles of Inheritance under Hindu Law

- a) Succession of a Hindu Male dying Intestate under the Hindu Succession Act
 - (i) Joint Hindu Family Property
 - (ii) Separate Property
- b) Succession of a Hindu Female dying Intestate under the Hindu Succession Act
- c) Disqualification of heirs
- d) Stridhan and Women's Estate
 - 19. Vellikannu v. R. Singaperumal (2005) 6 SCC 622
 - 20. Nirmala v. Government of NCT of Delhi, 170(2010) DLT 577
 - 21. Revanasiddappa v. Mallikarjun, (2011) 11 SCC 1
 - 22. Ganduri Koteshwaramma and another v. Chakiri Yanadi and another, (2011) 9SCC 788
 - 23. Prakash Vs. Phulavati, 2015 SCC Online SC 1114
 - 24. Gurupad Khandappa Magdum v. Hirabai Khandappa Magdum, AIR 1978 SC 1239
 - 25. Uttam v. Saubhag Singh (2016) 4 SCC 68
 - 26. Bhagat Ram v. Teja Singh, AIR 2002 SC 1
 - 27. Omprakash v. Radhacharan, 2009(7) SCALE 51
 - 28. Vaddeboyina Tulasamma v. Vaddeboyina Sesha Reddi, AIR 1977 SC 1944
 - 29. Jagannathan Pillai v. Kunjithapadam Pillai, AIR 1987 SC 1493
 - 30. Jupudy Pardha Sarathy v. Pentapati Rama Krishna (2016) 2 SCC 56

Unit IV - Principles of Inheritance under Muslim Law

- a) Principles of Inheritance under Muslim Law (Sunni Law)
- b) Classification of heirs
- c) Entitlement of primary heirs

Unit-V: Muslim Law of Property

- a) Hiba: Concept, Formalities, Capacity, Revocability
- b) Wasiyat: Concept, Formalities.
- c) Waaf
 - 31. Mussa Miya walad Mahammed Shaffi v. Kadar Bax, AIR 1928 PC 108 160
 - 32. Valia Peedikakkandi Katheessa Umma v. Pathakkalan Narayanath Kunhamu, AIR 1964 S 275 165
 - 33. Hayatuddin v. Abdul Gani, AIR 1976 Bom. 23
 - 34. Abdul Hafiz Beg v. Sahebbi, AIR 1975 Bom. 165

PSDA (Professional Skill Development Activities)

- Exercises on Distribution of Property
- Drafting a Deed of Hiba/Waqf/Wasiyat
- Preparation of Pleading for a Partition Suit

Suggested Readings:

- 1. Paras Diwan, Modern Hindu Law, Allahabad Law Agency, 1993
- 2. Mulla, Principles of Hindu Law, Lexis Nexis, 2007
- 3. Tahir Mahmood, The Muslim Law of India, Law Book Company, 1980

References:

- 1. B.M. Gandhi, Family Law, Eastern Book Company, 2012
- 2. Paras Diwan, Family Law, Allahabad Law Agency, 2001

- 3. Mulla, Principles of Mohammadan Law, Lexis Nexis, 1906
- 4. A.A.A. Fyzee, Outlines of Mohammadan Law, Oxford University Press, 1974
- 5. Poonam Pradhan Saxena, Family Law- II Lectures, Lexis Nexis. 3rd Edn., 2011

Course Name: Constitutional Law-II

Course Code: 16005401

Course Outline

Unit 1: Executive body

- a) President, Vice President
- b) Governor
- c) Composition of Ministery
- d) Powers of President, Vice President and Governor

Leading Cases:

- 1. Rai sahib ram Jawaya kapur and ors. Vs the state of Punjab 12 April 1955 AIR 1955 SC 549
- 2. U.N Rao vs Smt. Indira Nehru Gandhi AIR 1971 SC 1002
- 3. Nabam Rebia & Bamang Felix vs Deputy speaker Arunchal Pradesh, 2016
- 4. Shamsher Singh vs State of Punjab AIR 1974 SC 2192

Unit II: Indian Parliamentary System

- a) Parliament
- b) Composition of Parliament
- c) Parliamentary privileges
- d) Parliamentary Sovereignity
- 1. S.P. Anand v. H.D. Deve Gowda, AIR 1997 SC 272
- 2. B. R. Kapur v. State of T. N. AIR 2001 SC 3435
- 3. *Lily Thomas* v. *Union of India*, (2013) 7 SCC 653
- 4. Spl Ref. No. 1 of 2002 (Gujarat Assembly) AIR 2003 SC 87
- 5. Anil Kumar Jha v. Union of India, (2005) 3 SCC 150
- 6. Jaya Bachchan v. Union of India, AIR 2006 SC 2119
- 7. In re Keshav Singh, AIR 1965 SC 745
- 8. Raja Ram Pal v. Hon'ble Speaker, Lok Sabha (2007) 3 SCC 184

Unit III: Distribution of Powers between Centre and States

- a. Legislative Relations between Union and the States
- b. Administrative Relations between Union and the States
- c. Financial Relations between Union and the States
- d. Relevant Doctrines
 - i. Territorial Nexus
 - 9. State of Bihar v. Charusila Dasi, AIR 1959 SC 1002
 - 10. State of Bombay v. R. M. D. C., AIR 1957 SC 699
 - 11. Tata Iron & Steel Co. Ltd. v. State of Bihar, AIR 1958 SC 452
 - 12. G.V.K. Industries v. Income Tax Officer, (2011) 4 SCC 36
 - ii. Harmonious Construction
 - 13. In Re C P & Berar Sales of Motor Spirit & Lubricants Taxation Act, 1938, AIR1939 FC 1
 - 14. Gujarat University v. Krishna Ranganath Mudholkar, AIR 1963 SC 703
 - iii. Pith and Substance
 - 15. Prafulla Kumar v. Bank of Commerce, Khulna, AIR 1947 PC 60
 - 16. State of Karnataka v. Drive-in Enterprises, AIR 2001 SC 1328
 - 17. State of Rajasthan v. G. Chawla, AIR 1959 SC 544
 - iv. Doctrine of Repugnancy
 - 18. Hoechst Pharmaceuticals Ltd. v. State of Bihar, AIR 1983 SC 1019
 - v. Colourable Legislation

K.C. Gajapati Narayan Deo v. State of Orissa, AIR 1953 SC 375

Zaverbhai v. State of Bombay, AIR 1954 SC 752

Vijay Kr Sharma v. State of Karnataka, (1990) 2 SCC 562

Unit IV: Emergency and other provisions

- a) Freedom of Trade, Commerce
- 19. Automobile Transport (Rajasthan) Ltd. v. State of Rajasthan, AIR 1962 SC1406
- 20. Jindal Stainless Ltd. v. State of Haryana, AIR 2006 SC 2550
- 21. G.K. Krishnan v. State of Tamil Nadu, (1975) 1 SCC 375
- 22. Shree Mahavir Oil Mills v. State of J. & K. (1996) 11 SCC 39
- 23. Atiabari Tea Co. v. State of Assam, AIR 1961 SC 232
- b) Proclamation of emergency
- 24. State of Rajasthan v. Union of India, AIR 1977 SC 1361
- 25. S. R. Bommai v. Union of India, AIR 1994 SC 1918
- 26. Rameshwar Prasad v. Union of India, AIR 2006 SC 980
- c) Failure of Constitutional machinery in states

Unit V: Indian Judiciary System

- a) Composition of Supreme Court
- b) Composition of High Court
- c) Appointment of Judges in High Court and Supreme Court
- d) Court of record
- e) Precedents,

Suggested Readings:

- 1. V.N. Shukla, Constitution of India, Eastern Book Agency, 2014.
- 2. M.P. Jain, Indian Constitutional Law, Lexis Nexis, 2013.
- 3. D.D. Basu, *Introduction to the Constitution of India*, Lexis Nexis, 21st Edn., 2013.
- 4. H. M. Seervai, *Constitutional Law of India*, Universal Law Publishing Co., Reprint, 2013
- 5. Glanville Austin, *Indian Constitution-Cornerstone of the Nations*, Oxford University Press, 1999
- 6. P.M. Bakshi, The Constitution of India, Universal Law Publishing Co., 2014

Course Name: The Bharatiya Nagrik Suraksha Sanhita, 2023

Course Code: 16022200

Course Outline:

Objective: This paper is to give students thorough knowledge of procedural aspects of working of criminal courts and other machineries.

Unit I: Introduction, Definitions & General Provisions

- a) Historical Background and Evolution
- b) Object and Importance of Cr.P.C
- c) Basic Concepts: Bailable Offence, Non-Bailable Offence, Cognizable Offence , Non-cognizable Offence, Complaint, Charge, Police Report, Investigation, Inquiry and Trial, Summons Case, Warrant Case
- c) Constitution of criminal courts and offices
- d) Power of Courts

Unit II: Complaints, FIR, Arrest

a) Complaint to Magistrate

- b) Commencement of Proceeding before Magistrate
- c) First Information Report
- d) Arrest and Detention

Investigation

- a) Power of Police officers
- b) Preventive actions of the police
- c) Information to the police & their powers to investigate

Maintenance of public order and tranquillity

- a.) Security for keeping the peace and for good behaviour
- b.) Order for maintenance of wives, children and parents
- c.) Maintenance of Public Order and tranquility
- d.) Preventive action of the police & information to the police and their powers to investigate

Unit III: Procedures under CrPC

- a.) Bail: principles, types, and procedures
- b.) Anticipatory bail: concept and procedure
- c.) Remand and custody: judicial and police custody, provisions under CrPC
- d.) Process to Compel Appearance of Person
 - (i) Summons
 - (ii) Warrant of arrest
 - (iii) Proclamation and attachment
 - (iv) Other rules regarding processes
- e.) Process to Compel Production of Things
 - (i) Summons to produce
 - (ii) Search-warrants
 - (iii) General provisions relating to searches

Unit IV: Pre-Trial Proceedings

a) Framing of Charges and Joinder of Charges

- b) The Charge, Contents, Joinder of charges
- c) Jurisdiction of the Criminal Courts in Inquiries and Trials
- d) General Provisions as to Inquiries and Trial

Trial Procedures

- a.) Overview of trial procedures under CrPC
- b.) Charge framing: principles and procedure
- c.) Summons case and warrant case: differences and procedures
- d.) Trial before the Court of Session and Magistrate Courts: procedures and differences
- e.) Plea bargaining: meaning, procedure, and benefits

Unit V: Processes of the Criminal Courts

- a.) Judgment: types, elements, and writing of judgments
- b.) Principles of sentencing: deterrence, rehabilitation, retribution, and restitution
- c.) Factors influencing sentencing: aggravating and mitigating circumstances
- d.) Quantum of punishment: fine, imprisonment, and death penalty
- e.) Appeal, Reference and Revision: procedures and grounds under CrPC
- f.) Submission of death sentences for confirmation
- g.) Transfer of Criminal Cases
- h.) Execution, suspension, remission and commutation of sentences

Suggested Readings:

- 1. Ratanlal & Dhirajlal, Criminal Procedure, Lexis Nexis Butterworths Wadhwa, Nagpur, 2012
- 2. S.C. Sarkar, The Law of Criminal Procedure, Wadhawa& Co., Nagpur, 2007
- 3. K.N. Chandrasekharan Pillai, R.V. Kelkar's Lectures on Criminal Procedure, Eastern Book Company, 2013
- 4. K.N. Chandrasekharan Pillai, Criminal Procedure, Eastern Book Company, 2004
- 5. Aiyer, Mitter, Law of Bails- Practice and Procedure, Law Publishers (India) Pvt. Ltd., 2012
- 6. P.V. Ramakrishna, Law of Bail, Bonds, Arrest and Custody, Lexis Nexis, 2008
- 7. P.K. Majumdar, Law of Bails, Bonds and Arrest, Orient Publication, 2012
- 8. Justice P.S. Narayana, Code of Criminal Procedure, ALT Publications, 2012

Course Name: Management Information Systems

Course Code: 11018900

Course Outline

Unit I: Introduction

Definition, Purpose, Objectives and Role of MIS in Business Organization with particular reference to Management Levels, MIS in the Organization, Transaction Processing System, Decision Support System, Executive Information system, Expert System.

Unit II: Information Concepts

Data and Information – meaning and importance, Sources and Types of Information, Cost Benefit Analysis –Quantitative and Qualitative Aspects, Assessing Information needs of the Organization.

Unit III: Concept of Decision

Relevance of Information in Decision Making, Decision Types, Decision Structure, Decision Making Process, Decision Support System.

Unit IV: System Development

Concept of System, Types of Systems – Open, Closed, Deterministic, Probabilistic, etc. System Development Life Cycle, System Analysis, Design and Implementation, MIS Applications in Business.

Unit V: Information Technology

Recent Developments in the Field of Information Technology, Choice of appropriate IT Systems – Database, Data warehousing & Data mining Concepts, Centralized and Distributed Processing.

Suggested Readings:

- 1. Information Systems for Managers Arora, Ashok and Akshaya Bhatia, Excel Books, New Delhi.
- 2. Management Information Systems Basandra, Suresh K. Wheeler Publishing, New Delhi.
- 3. Javadekar, W.S.; *Management Information System,* Tata MacGraw Hill Publication, 2003

Course Name: Entrepreneurship

Course Code: 11019000

Course Outline

Unit I

Entrepreneurship: Definition of Entrepreneur, Internal and External Factors, Functions of an Entrepreneur, Entrepreneurial motivation and Barriers, Classification of Entrepreneurship, Theory of Entrepreneurship, The entrepreneurial Culture; Stages in entrepreneurial process. Concept of Entrepreneurship-Evolution of Entrepreneurship; Development of Entrepreneurship.

Unit II

Entrepreneurship and environment-Policies governing entrepreneurs, entrepreneurial development programmers (EDP's) - Institutions for - entrepreneurship development. Problems of EDP's.

Unit III

Entrepreneurial Venture; Idea Generation, Screening and Project Identification, Creative Performance, Feasibility Analysis: Economic, Marketing, Financial and Technical; Project Planning: Evaluation, Monitoring and Control segmentation.

Unit IV

International Entrepreneurship Opportunities: The nature of international entrepreneurship, Importance of international business to the firm, International versus domestics' entrepreneurship, Stages of economic development.

Unit V

Women entrepreneurship: Need – Growth of women entrepreneurship, Problems faced by women entrepreneurs, prospects.

Unit VI

Entrepreneurship in Informal Sector: Rural Entrepreneurship – Entrepreneurship in Sectors like Agriculture, Tourism, Health Case, Transport & Allied Services.

Suggested Readings:

- 1. Entrepreneurship: New Venture Creation, Holt; Prentice-Hall, 1998
- 2. Entrepreneurship, Dollinger M J; Prentice-Hall, 1999
- 3. Entrepreneurship, Hisrich; McGraw-Hill Higher Education, 7th edition
- 4. Dynamics of Entrepreneurship Development, Vasant Desai Himalaya Publications, 11th edition.

Course Name: Ability & Skill Enhancement IV

Course Code: 16001500

<u>Course Outline - Final Assessment - Mock Interviews & PI Kit Submission</u>

Unit I: Tele - Etiquettes

Receiving Calls, placing a call, Ending Calls, Transferring calls, Taking Message/Voice Mails, Placing call on hold, Handling Complaints.

Unit II: Confidence Building & Brain Storming

How to build confidence by positive thinking, identifying negative thoughts, how to control negative thoughts entering our mind, identifying personal talents, and its ways to improve, how to develop good habits and having principles and follow them at all times.

Need to learn new things, ideas and skills, what is brain storming, why do we need it, what are the different ways of brainstorming through logics and reasoning, Brain Storming Session.

Unit III: PI Kit

What is resume, Format of Resume, Formatting, Resume Preparation, Covering Letter, PI Kit.

Unit IV: Interview Skills

Mastering the art of giving interviews in - selection or placement interviews, web /video conferencing, Mock Interview, HR Expert Mock Interview, Telephonic Interviews.

Unit V: **Internship Preparation: Company Specific Research and Presentation** Identifying domain specific industries, researching the industry, Industry analysis, Presentation on specific industry/company.

Course Name: Moot Court Techniques II

Course Code: 16010200

Objectives of the Course

This paper is aimed at imparting the practical skills of research, case analyses and strategy, witness handling, and presentation of arguments at the trial and appellate stages of a case. The teaching methods used in the course will include hypothetical role plays, simulation, and court visits. This course has been divided into four components dealing with Moot courts, Interview Techniques and Viva Voce. The students will be working in teams. Hence, it is imperative that all students are present in all the classes.

Your active participation will create and maximise learning opportunities.

Part-A - Moot Courts

The teacher teaching this course will supply three Moot Court problems to the students in the course of a single semester requiring them to work on all three problems assigned to them, hold interview with litigants, witnesses and prepare them for trial. 30 marks for this component are divided equally between written questionnaires and oral discussions. Students may be asked to work in teams at the discretion of teacher. Each student will prepare a case only on one side.

Evaluation: The oral performance will be evaluated on the basis of communication skills, application of facts, persuasion / use of authorities, and response to questions.

Part-B - Interview Techniques

It shall constitute of Interview Techniques with clients and preparation of witnesses. It shall be of 20 marks for each; Client & witness, total 40 marks.

Part- C - Viva Voce

It shall be of 30 marks.

Note: The review of Syllabus happens on periodic basis for the benefit of the students. In case there are changes in curriculum due to review, students would be intimated in writing.

9.3 Lesson Plan: Semester - IV

16005300 - Family Law- II

Unit	Particulars	Class No.	Pedagogy of Class
Unit I	Introduction of Joint Hindu Family	C1	Lecture
Unit I	Mitakshara and Dayabhaga Schools	C2	Lecture
Unit I	Concept of joint Hindu family and Coparcenary	C3	Lecture
Unit I	Formation and Incident under the Coparcenary Property under Dayabhaga and Mitakshara: Extent and Mode of Succession	C4	Lecture
Unit I	Karta of joint Hindu family property	C5	Lecture
Unit I	Alienation of Joint Family property	C6	Lecture
Unit I	Daughter as a Coparcener position after 2005	C7	Lecture
Unit I	CLARIFICATION CLASS 1	C8	Lecture
Unit II	Meaning and division of Rights and division of property	С9	Lecture
Unit II	person entitled to demand for partition	C10	Lecture
Unit II	partition how effected suit for partition, Re-opening of partition Re-Union	C11	Lecture
Unit II	Preparation of Dramatize Moot court	C12	ACTIVITY
Unit II	Preparation of Dramatize Moot court	C13	ACTIVITY
Unit II	Preparation of Dramatize Moot court	C14	ACTIVITY
Unit II	CLARIFICATION CLASS 2	C15	Lecture
Unit III	Succession of a Hindu Male Dying Intestate under the Hindu succession Act	C16	Lecture
Unit III	CLASS ROOM ASSIGNMENT 2	C17	CLASS ASSINGMENT
Unit III	National Conference	C18	ACTIVITY
Unit III	Preparation of Dramatize Moot court	C19	ACTIVITY
Unit III	Preparation of Dramatize Moot court	C20	ACTIVITY
Unit III	Preparation of Dramatize Moot court	C21	ACTIVITY
Unit III	Preparation of Dramatize Moot court	C22	ACTIVITY

Unit III	Stridhan and Women's Estate	C23	Lecture
Unit II	CLARIFICATION CLASS 3	C24	Lecture
Unit III	Succession of a Hindu Male Dying Intestate under the Hindu succession Act	C25	Lecture
Unit III	Joint Hindu Family property	C26	Lecture
Unit III	Succession property	C 27	Lecture
Unit III	Succession of a Hindu Female Dying Intestate under the Hindu succession Act	C 28	Lecture
Unit III	Disqualification of heirs	C 29	Clarification Class
Unit III	Disqualification of heirs	C 30	Lecture
Unit III	CLARIFICATION CLASS 3	C 31	Lecture
Unit III	CLASS ROOM ASSIGNMENT 3	C 32	Clarification Class
Unit IV	Muslim Law of property	C33	Lecture
Unit IV	principle of inheritance under Muslim law	C34	Lecture
Unit IV	Classification of heirs	C35	Lecture

16005401- Constitutional Law-II

Unit	Particulars	Class No.	Pedagogy of Class
I	Introduction	C1	Lecture
I	Executive body	C2	Lecture
I	President, Vice President	C3	Lecture
I	President, Vice President	C4	Lecture
I	President, Vice President	C5	Lecture
I	President, Vice President	C6	Lecture
I	Composition of Ministery	C7	Lecture
I	Powers of President, Vice President and Governor	C8	Lecture
I	Powers of President, Vice President and Governor	С9	Lecture
I	Clarification Class 1	C10	Clarification Class
I	Class Room Assignment 1	C11	Class Assignment
II	Indian Parliamentary System	C12	Lecture
II	Indian Parliamentary System	C13	Lecture
II	Parliament	C14	Lecture
	Detailed discussion on first sessional examination question paper	C15	Lecture
II	Composition of Parliament	C16	Lecture
	Guest lecture	C17	Guest lecture
II	Composition of Parliament	C18	Lecture
II	Parliamentary privileges	C19	Lecture
II	Parliamentary Sovereignity	C20	Lecture
	Court Visit	C21	Activity
II	Clarification Class 2	C22	Clarification Class
III	Distribution of Powers between Centre and States	C23	Lecture
III	Legislative Relations between Union and the States	C24	Lecture
III	Administrative Relations between Union and the States	C25	Lecture

III	Financial Relations between Union and the States	C25	Lecture
	Activity	C26	Activity
	Activity	C27	Activity
III	Class Room Assignment 2	C28	Class Assignment
III	Relevant Doctrines	C29	Lecture
III	Clarification Class 3	C30	Clarification Class
	Activity	C31	Activity
	Activity	C32	Activity
	Activity	C33	Activity
IV	Directive Principles and Fundamental Duties	C34	Lecture
IV	Nature and Justifiability of the Directive Principles	C35	Lecture
III	Home Assignment I		Home Assignments
IV	Emergency and other provisions	C36	Lecture
	Presentation 1	C37	Presentation
IV	Emergency and other provisions	C38	Lecture
IV	Freedom of Trade, Commerce	C39	Lecture
IV	Proclamation of emergency	C40	Lecture
IV	Failure of Constitutional machinery in states	C41	Lecture
IV	Failure of Constitutional machinery in states	C42	Lecture
IV	Failure of Constitutional machinery in states	C43	Lecture
IV	Clarification Class 4	C44	Clarification Class
IV	Home Assignment II		Home Assignments
V	Indian Judiciary System	C45	Lecture
V	Composition of Supreme Court	C46	Lecture
V	Composition of Supreme Court	C47	Lecture
V	Composition of Supreme Court	C48	Lecture
V	Composition of Supreme Court	C49	Clarification Class
V	Class Assignment III	C50	Class Assignment

V	Appointment of Judges in High Court and Supreme Court	C52	Lecture
V	Appointment of Judges in High Court and Supreme Court	C52	Lecture
V	Court of record	C53	Lecture
V	Court of record	C54	Lecture
V	Precedents,	C55	Lecture
V	Precedents,	C56	Lecture
V	Clarification Class 5	C57	Lecture
V	Home Assignment III		Home Assignments
	Discussion on case laws	C58	Lecture
	Discussion on case laws	C59	Lecture
	Discussion on case laws	C60	Lecture
	Discussion on case laws	C61	Lecture
	Discussion on case laws	C62	Lecture
	Presentation 2	C63	Presentation
	Quiz	C64	Quiz
	Activity	C65	Activity
	Activity	C66	Activity
	Activity	C67	Activity
	Activity	C68	Activity
	Activity	C69	Activity
	Activity	C70	Activity
	Activity	C71	Activity
	Seminar	C72	Seminar
	Seminar	C73	Seminar
	Seminar	C74	Seminar
	Seminar	C75	Seminar

16022200- The Bharatiya Nagarik Suraksha Sanhita, 2023

Unit	Particulars	Class No.	Pedagogy of Class
I	Introduction, Definitions ; General	C-1,2	Lecture
	Provisions		
I	a) Historical Background and Evolution	C-3,4	Lecture
I	b) Object and Importance of The	C-5	Lecture
	Bharatiya Nagarik Suraksha Sanhita,		
	2023		
	c) Basic Concepts: Bailable Offence,	C-6	Lecture
	Non-Bailable Offence		
I	Cognizable Offence , Non- cognizable	C-7	Lecture
I	c) Basic Concepts: Offence, Complaint,	C-8	Lecture
	Charge, Police Report		
	Activity	C-9	Activity
	Clarification Class	C-10	Clarification Class
	Home Assignment		Home Assignment
	Class Room Assignment	C-11	Class Room Assignment
I	Investigation, Inquiry and Trial,	C-12	Lecture
I	Summons Case, Warrant Case	C-13	Lecture
	Activity	C-14	Activity
I	c) Constitution of criminal courts and	C-15	Lecture
	offices		
II	Complaints, FIR, Arrest	C-16	Lecture
II	a) Complaint to Magistrate	C-17	Lecture
II	a) Complaint to Magistrate	C-18	Lecture
II	b) Commencement of Proceeding before	C-19	Lecture
	Magistrate		
II	b) Commencement of Proceeding before	C-20	Lecture
	Magistrate		
II	b) Commencement of Proceeding before	C-21	Lecture
	Magistrate		
II	c) First Information Report	C-22	Lecture
II	d) Arrest and Detention	C-23	Lecture
	Clarification Class	C-24	Clarification Class
	Class Room Assignment	C-25	Class Room Assignment
	Home Assignment		Home Assignment
III	Investigation	C-26	Lecture
III	Power of Police officers	C-27	Lecture
	Presentation	C-28	Presentation
III	Preventive actions of the police	C-29	Lecture
III	Preventive actions of the police	C-30	Lecture

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III	Information to the police & their powers	C-31	Lecture
	to investigate		
III	Information to the police & their powers	C-31	Lecture
	to investigate		
	Activity	C-32	Activity
	Clarification Class	C-33	Clarification Class
	Class Room Assignment	C-34	Class Room Assignment
	Home Assignment		Home Assignment
	Presentation	C-35	Presentation
	Presentation	C-36	Presentation
	Activity	C-37	Activity
IV	Pre-Trial Proceedings	C-38,39	Lecture
IV	Pre-Trial Proceedings	C-40,41	Lecture
IV	a) Framing of Charges and Joinder of	C-42,43	Lecture
	Charges		
IV	b) The Charge, Contents, Joinder of	C- 44,45,46	Lecture
	charges		
IV	c) Jurisdiction of the Criminal Courts in	C-47,48,49	Lecture
	Inquiries and Trials		
IV	c) Jurisdiction of the Criminal Courts in	C-	Lecture
	Inquiries and Trials	50,51,52,53	
IV	General Provisions as to Inquiries and	C-	Lecture
	Trial	54,55,56,57	
IV	General Provisions as to Inquiries and	C-55,59	Lecture
	Trial		
	Clarification Class	C-60	Clarification Class
	Quiz	C-61	Quiz
	Presentation	C-62	Presentation
	Activity	C-63	Activity
	Frequently Asked Question	C-64	Lecture
	Frequently Asked Question	C-65	Lecture
	Frequently Asked Question	C-66	Lecture
	Frequently Asked Question	C-67	Lecture
	Frequently Asked Question	C-68	Lecture
	Frequently Asked Question	C-69	Lecture
	Practice session for examination	C-70	Lecture
	Practice session for examination	C-71	Lecture
	Practice session for examination	C-72	Lecture
	Practice session for examination	C-73	Lecture
	Practice session for examination	C-74	Lecture
	Practice session for examination	C-75	Lecture
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11018900 - Management Information System

Unit	Particulars	Class No.	Pedagogy of Class
Unit 1	Definition, Purpose	C1	Lecture
Unit 1	Objectives and Role of MIS in Business Organization	C2	Lecture
Unit 1	particular reference to Management Levels	С3	Lecture
Unit 1	MIS in the Organization	C4	Lecture
Unit 1	Transaction Processing System	C5	Lecture
Unit 1	Decision Support System	C6	Lecture
Unit 1	Decision Support System	C7	Lecture
Unit 1	Executive Information system	C8	Lecture
Unit 1	Expert System	С9	Lecture
	Clarification Class-1	C10	Clarification Class
	Class Room Assignment-1	C11	Class Assignment
	Presentation-1	C12	Presentation
	Quiz-1	C13	Quiz
	Tutorial-1	C14	Tutorial
	Tutorial-2	C15	Tutorial
	Tutorial-3	C16	Tutorial
	Tutorial-4	C17	Tutorial
Unit 2	Data and Information	C18	Lecture
Unit 2	Meaning and importance of MIS	C19	Lecture
Unit 2	Sources and Types of Information	C20	Lecture
Unit 2	Cost Benefit Analysis	C21	Lecture
Unit 2	Cost Benefit Analysis	C22	Lecture
Unit 2	Quantitative and Qualitative Aspects	C23	Lecture
Unit 2	Quantitative and Qualitative Aspects	C24	Lecture
Unit 2	Assessing Information needs of the Organization	C25	Lecture
Unit 2	Assessing Information needs of the Organization	C26	Lecture
	Clarification Class-2	C27	Clarification Class

	Class Room Assignment-2	C28	Class Assignment
	Presentation-2	C29	Presentation
	Quiz-2	C30	Quiz
	Take Home Assignments-1		Home Assignments
	Tutorial-5	C31	Tutorial
	Tutorial-6	C32	Tutorial
	Tutorial-7	C33	Tutorial
	Tutorial-8	C34	Tutorial
Unit 3	Relevance of Information in Decision Making	C35	Lecture
Unit 3	Relevance of Information in Decision Making	C36	Lecture
Unit 3	Decision Types	C37	Lecture
Unit 3	Decision Types	C38	Lecture
Unit 3	Decision Structure	C39	Lecture
Unit 3	Decision Structure	C40	Lecture
Unit 3	Decision Making Process	C41	Lecture
Unit 3	Decision Support System	C42	Lecture
Unit 3	Decision Support System	C43	Lecture
	Clarification Class -3	C44	Clarification Class
	Class Room Assignment-3	C45	Class Assignment
	Guest lecture-1	C46	Guest lecture
	Take Home Assignments-2		Home Assignments
	Tutorial-9	C47	Tutorial
	Tutorial-10	C48	Tutorial
	Tutorial-11	C49	Tutorial
	Tutorial-12	C50	Tutorial
Unit 4	Concept of System	C51	Lecture
Unit 4	Types of Systems: Open, Closed, Deterministic, Probabilistic, etc	C52	Lecture
Unit 4	Types of Systems: Open, Closed, Deterministic, Probabilistic, etc	C53	Lecture

Unit 4	System Development Life Cycle	C54	Lecture
Unit 4	System Development Life Cycle	C55	Lecture
Unit 4	System Analysis, Design and Implementation	C56	Lecture
Unit 4	System Analysis, Design and Implementation	C57	Lecture
Unit 4	MIS Applications in Business	C58	Lecture
Unit 4	MIS Applications in Business	C59	Lecture
	Clarification Class-4	C60	Clarification Class
	Activity-1	C61	Activity
	Take Home Assignments-3		Home Assignments
	Tutorial-13	C62	Tutorial
	Tutorial-14	C63	Tutorial
	Tutorial-15	C64	Tutorial
Unit 5	Recent Developments in the Field of Information Technology	C65	Lecture
Unit 5	Recent Developments in the Field of Information Technology	C66	Lecture
Unit 5	Recent Developments in the Field of Information Technology	C67	Lecture
Unit 5	Choice of appropriate IT Systems	C68	Lecture
Unit 5	Choice of appropriate IT Systems	C69	Lecture
Unit 5	Database, Data warehousing & Data mining Concepts	C70	Lecture
Unit 5	Database, Data warehousing & Data mining Concepts	C71	Lecture
Unit 5	Centralized and Distributed Processing	C72	Lecture
Unit 5	Centralized and Distributed Processing	C73	Lecture
Unit 5	Centralized and Distributed Processing	C74	Lecture
	Clarification Class-1	C75	Clarification Class

11019000 - Entrepreneurship

Unit	Particulars	Class No.	Pedagogy of Class
Unit I	Definition of Entrepreneur, Internal and External Factors affecting Entrepreneur	C 1	Lecture
Unit I	Functions of an Entrepreneur	C 2	Lecture
Unit I	Concept & Classification of Entrepreneurship	С 3	Lecture
Unit I	Evolution of Entrepreneurship	C 4	Lecture
Unit I	Entrepreneurial motivation and Barriers	C 5	Lecture
Unit I	Students can discuss any relevant topic	C 6	Tutorial
Unit I	Theory of Entrepreneurship 1	C 7	Lecture
Unit I	Theory of Entrepreneurship 2	C 8	Lecture
Unit I	The entrepreneurial Culture	C 9	Lecture
Unit I	Stages in entrepreneurial process	C 10	Lecture
Unit I	Class Assignment	C 11	Class Assignment
Unit I	Students can discuss any relevant topic	C 12	Tutorial
Unit I	Activity	C 13	Activity
Unit I	Development of Entrepreneurship	C 14	Lecture
Unit I	Presentation	C 15	Presentation
Unit I	Clarification Class	C 16	Clarification Class
Unit II	Entrepreneurship and environment-Policies governing entrepreneurs-1	C 17	Lecture
Unit II	Students can discuss any relevant topic	C 18	Tutorial
Unit II	Entrepreneurship and environment-Policies governing entrepreneurs-2	C 19	Lecture
Unit II	entrepreneurial development programmers (EDP's)	C 20	Lecture
Unit II	Institutions for - entrepreneurship development-1	C 21	Lecture
Unit II	Institutions for - entrepreneurship development- 2	C 22	Lecture
Unit II	Problems of EDP's	C 23	Lecture
Unit II	Students can discuss any relevant topic	C 24	Tutorial

Unit II	Clarification Class	C 25	Clarification Class
Unit III	Entrepreneurial Venture; Idea Generation, Screening	C 26	Lecture
Unit III	Project Identification	C 27	Lecture
Unit III	Project Planning 1	C 28	Lecture
Unit III	Project Planning 2	C 29	Lecture
Unit III	Students can discuss any relevant topic	C 30	Tutorial
Unit III	Project-Evaluation	C 31	Lecture
Unit III	Project Monitoring and Control Segmentation	C 32	Lecture
Unit III	Creative Performance	C 33	Lecture
Unit III	Class Assignment	C 34	Class Assignment
Unit III	Feasibility Analysis: Economic, Marketing	C 35	Lecture
Unit III	Students can discuss any relevant topic	C 36	Tutorial
Unit III	Feasibility Analysis- Financial and Technical	C 37	Lecture
Unit III	Quiz	C 38	Quiz
Unit III	Students can discuss any relevant topic	C 39	Tutorial
Unit III	Clarification Class	C 40	Clarification Class
Unit IV	International Entrepreneurship Opportunities: The nature of international Entrepreneurship	C 41	Lecture
Unit IV	Class Assignment	C 42	Class Assignment
Unit IV	Importance of international business to the firm	C 43	Lecture
Unit IV	Group Discussion	C 44	Group Discussion
Unit IV	International versus domestics' entrepreneurship	C 45	Lecture
Unit IV	Class Assignment	C 46	Class Assignment
Unit IV	Stages of economic development	C 47	Lecture
Unit IV	Students can discuss any relevant topic	C 48	Tutorial
Unit IV	Seminar	C 49	Seminar
Unit IV	Presentation	C 50	Presentation
Unit IV	Clarification Class	C 51	Clarification Class

Unit V	Women entrepreneurship: Need – Growth of women entrepreneurship	C 52	Lecture
Unit V	Group Discussion	C 53	Group Discussion
Unit V	Problems faced by women entrepreneurship	C 54	Lecture
Unit V	Students can discuss any relevant topic	C 55	Tutorial
Unit V	Women entrepreneurship-prospects	C 56	Lecture
Unit V	Presentation (PPT)	C 57	Presentation
Unit V	Clarification Class	C 58	Clarification Class
Unit VI	Entrepreneurship in Informal Sector: Rural Entrepreneurship	C 59	Lecture
Unit VI	Entrepreneurship in Informal Sector: Rural Entrepreneurship	C 60	Lecture
Unit VI	Entrepreneurship in Informal Sector: Rural Entrepreneurship	C 61	Lecture
Unit VI	Entrepreneurship in Sectors like Agriculture and Tourism	C 62	Lecture
Unit VI	Students can discuss any relevant topic	C 63	Tutorial
Unit VI	Entrepreneurship in Tourism	C 64	Lecture
Unit VI	Entrepreneurship in Tourism	C 65	Lecture
Unit VI	Presentation (PPT)	C 66	Presentation
Unit VI	Health Case and Transport	C 67	Lecture
Unit VI	Transport	C 68	Lecture
Unit VI	Allied Services	C 69	Lecture
Unit VI	Revision of Important Topics	C 70	Tutorial
Unit VI	Revision of Important Topics	C 71	Tutorial
Unit VI	Revision of Important Topics	C 72	Tutorial
Unit VI	Revision of Important Topics	C 73	Tutorial
Unit VI	Revision of Important Topics	C 74	Tutorial
Unit VI	Clarification Class	C 75	Clarification Class

16001500 - Ability & Skill Enhancement-IV

Unit	Particulars	Class No.	Pedagogy of Class
UNIT 1	Tele etiquettes Receiving Calls, Placing a call, Ending Calls, Transferring calls, Taking Message	C-1	Lecture
UNIT-1	Placing Call on Hold and Handling Complaints	C-2	Lecture
UNIT -1	Voice Calls	C-3	Lecture
UNIT -1	Clarification Class No-1	C-4	Clarification Class
UNIT -1	Class Room Assignment No -1	C-5	
UNIT -1	Activity -1	C-6	Activity
UNIT -II	How to Build Confidence	C-7	Lecture
Unit II	Take Home Assignment No1		Home Assignments
Unit II	positive thinking and Identifying Negative thoughts and How to control it	C-8	Lecture
	Class Room Assignment No -2	C-9	Class Assignment
	Activity -2	C-10	Activity
Unit II	Identifying Personal Talent	C-11	Activity
Unit II	Identifying Personal Talent	C-12	Activity
	Presentation No 1	C-13	Presentation
Unit II	Activity	C-14	Activity
Unit II	How to develop Good Habits and Principles to follow them and Learn New Things	C-15	Lecture
	Webinar		
Unit II	What is Brainstorming Exercise	C-16	Lecture
Unit II	Different ways of Brain Storming Exercise Through Logic and Reasoning	C-17	Activity
Unit II	Different Ways of Brain storming exercise	C-18	Activity
	Seminar	C-19	Seminar
	Class Room Assignment No -3	C-20	Class Assignment
	Clarification Class No 2	C-21	Clarification Class

Unit III	What is Resume /CV/moot court workshop	C-22	Lecture
UNIT III	What is Resume Format /moot court work shop	C-23	Lecture
UNIT III	Covering Letter	C-24	Lecture
UNIT IV	Interview Skills Mastering the art of giving interviews in-selection or placement interviews, web /video conferencing, Mock Interview	C-25	Activity
UNIT IV	Interview Skills Mastering the art of giving interviews in-selection or placement interviews, web /video conferencing, Mock Interview	C-26	Activity
UNIT V	Internship Preparation: Company Specific Research and Presentation Identifying domain specific industries, researching	C-27	Lecture
UNIT V	Internship Preparation: Company Specific Research and Presentation Identifying domain specific industries, researching	C-28	Activity
UNIT V	Clarification Class	C-29	Clarification Class
UNIT V	Guest Lecture	C-30	Guest Lecture

Note:

This is a tentative lesson plan. The same may change from faculty to faculty as per the teaching pedagogy adopted by the faculty.

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